

(vii) In accordance with the Section 16(3) (b) and rule 22 of the Act, the General Secretary shall file the following records with the Registrar of Societies after the Annual General Meeting every year:

a. An authenticated copy of accounts showing receipts, expenditure and balance sheet for the financial year ended.

b. The Members list at the last year ending.

c. A declaration of the General Secretary stating that all the rules and regulations were followed for the Financial year expired.

31. Mobilisation, Custody and Investment of Transaction Funds.-

(i) Any extra amount including special subscription or contribution shall be collected only from the members for specific purposes conforming with the objectives of Association.

(ii) Funds can also be accepted from public to achieve the goals only through cheques or Demand drafts, after ascertaining the identity of such person.

(iii) A Savings Bank account shall be maintained in any Nationalised Bank on the name of the Association. All funds/any funds received shall be deposited within 48 hours of receipt (excluding non-banking hours). As far as practicable, transactions should be only through cheques. No expenditure shall be incurred directly from the funds received for whatsoever purpose, without depositing them in the bank account.

(iv) All cheques shall be signed by any of the three office bearers namely the President, the General Secretary and Secretary (Finance).

32. Supply of Copies of Documents.- In accordance with section (17) of the Act, copy of byelaws, receipts, expenditure, and balance sheet shall be supplied to any member on application along with payment of one rupee per page.

33. Annual General Meeting.- The Association shall hold at least one General Meeting annually, termed the Annual General Meeting, which shall ordinarily be held before the 30th April of every year at Chennai or any other chosen district centre in which the Annual Report and the audited accounts shall be placed. The respective District unit shall bear 50% of the meeting expenditure. In the election year for the Movement's office bearers the general body meeting shall be held in Chennai only. The Committee may also convene any Special General Meetings anywhere within the limits of Tamilnadu.

34. Extraordinary General Meeting.- Not less than ten percent of the total strength of the members or 100 members, whichever is less, can address the General Secretary to call any General Meeting for the conduct of any urgent business affecting the interests of the Association. Copy of such requisition shall be sent to all members of the Committee. The requisition to the General Secretary shall be sent by Registered Post with acknowledgement due or handed over in person with acknowledgement taken. The General Secretary, on the authority of the Committee, shall convene such meeting within a month. If the General Secretary fails to convene the meeting, the requisitionists